**[Template]**

**Power of Attorney**

Hangzhou Arbitration Commission:

I/We hereby authorize the following individuals to act as my/our representatives in the arbitration case arising from the dispute with \_\_\_\_\_\_\_\_ concerning \_\_\_\_\_\_\_\_:

1. Name: \_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_

Contact Number: \_\_\_\_\_\_\_\_

Workplace: \_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_

Postal Code: \_\_\_\_\_\_\_\_

1. Name: \_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_

Contact Number: \_\_\_\_\_\_\_\_

Workplace: \_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_

Postal Code: \_\_\_\_\_\_\_\_

1. Scope of authorization

To file, admit, amend, withdraw, or waive arbitration claims on my/our behalf;

To submit defenses and file, admit, amend, withdraw, or waive counterclaims on my/our behalf;

To agree on the composition method of the arbitral tribunal and select arbitrators on my/our behalf;

To attend hearings, present facts, submit arguments, and participate in investigation and cross-examination activities;

To accept mediation or reach settlements;

To receive all arbitration documents on my/our behalf;

To perform other authorized activities.[[1]](#footnote-0)

Principal (Signature or entity seal) :

Legal Representative (Person-in-Charge) (Signature or seal) :

Date:

**Notes:**

1. Unless otherwise expressly stated, the HZAC deems the representatives listed in the Power of Attorney to have the authority to receive all arbitration documents on behalf of the principal.
2. Should there be any changes to the representatives or their authority, the principal shall notify the HZAC in writing.

1. Please specify details. [↑](#footnote-ref-0)