**[Template]**

**Statement of Defense**

Claimant:

Respondent:

In response to the Request for Arbitration submitted by the Claimant to the Hangzhou Arbitration Commission regarding the [specific dispute], the Respondent presents the following defense:

I.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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II.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To: Hangzhou Arbitration Commission

Respondent (Signature or Seal):\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attachments:**

1. Copies of the Statement of Defense: \_\_\_ sets
2. Physical evidence: \_\_\_ items
3. Documentary evidence: \_\_\_ items

**Notes:**

1. This form is for use by natural persons, legal entities, or other organizations when submitting a Statement of Defense. Except for the signature section, which shall be completed with a pen, all other content must be printed.
2. In the “Claimant” and “Respondent” sections:

**For natural persons**, include the name, gender, age, occupation, employer’s address and phone number, and home address and phone number.

**For legal entities or other organizations**, include the name, address, and the name, position, and phone number of the legal representative or principal person in charge, etc.

1. If there are two or more Respondents or Claimants, the basic information of each Respondent or Claimant shall be provided.
2. If the space provided in the section for the content of defense is insufficient, additional pages may be attached.